

# COMMUNITY MANAGEMENT PRECERTIFICATION CALENDAR

The Commission on Common-Interest Communities and Condominium Hotels has approved the following 60-hour program for pre-certification of community managers. Information is provided as a convenience for those interested in becoming certified community managers within the state of Nevada, but the Office of the Ombudsman does not guarantee the accuracy of the information.

To confirm times and locations, or to register, contact Michael Federwitz of Key Realty Schools of Nevada at (702) 313-7000 or by email at [MichaelFederwitz@yahoo.com](mailto:MichaelFederwitz@yahoo.com).

<b>Reno</b>	
<b>Location</b>	All classes are scheduled to be held at: Eugene Burger Management Corporation (EBMC) 5011 Meadowood Mall Way Reno, NV. 89052
<b>Date / Time</b>	
August 11 , 2015 9 a.m. - Noon	<b>Track 1</b>
	Legal Basics
August 11 , 2015 1-4 p.m.	<b>Track 2</b>
	People Skills and Communication
August 12, 2015 9a.m. - Noon	<b>Track 3</b>
	Human Resources and Ethics
August 12, 2015 1-4 p.m.	<b>Track 4</b>
	NRS 116 and NRS 116A
August 13, 2015 9 a.m. - Noon	<b>Track 5</b>
	NAC 116 and NAC 116A
August 13, 2015 1-4 p.m.	<b>Track 6</b>
	Other State of Nevada Statutes
August 18, 2015 9 a.m. - Noon	<b>Track 7</b>
	Contracts
August 18, 2015 1-4 p.m.	<b>Track 8</b>
	Federal Laws
August 19 , 2015 9 a.m. - Noon	<b>Track 9</b>
	Use of Experts & Maintenance in the CIC

August 19, 2015 1-4 p.m.	<b>Track 10</b>
	Parlimentary Procedures
August 19, 2015 7-8 p.m.	<b>First Exam</b>  Must pass by 75 percent
August 20, 2015 9 a.m. - Noon	<b>Track 11</b>
	Meetings & Elections
August 20, 2015 1-4 p.m.	<b>Track 12</b>
	Enforcement
August 25, 2015 9 a.m. - Noon	<b>Track 13</b>
	Mediation
August 25 , 2015 1-4 p.m.	<b>Track 16</b>
	Reserve Studies & Funding Methods
August 26 , 2015 9 a.m. - Noon.	<b>Track 14</b>
	Financial Issues in the CIC
August 26 , 2015 1-4 p.m.	<b>Track 15</b>
	Budgets & Reserves
August 27, 2015 9 a.m. - Noon	<b>Track 17</b>
	Insurance & Risk Management
August 27, 2015 1-4 p.m.	<b>Track 18</b>
	Transition from Developer
September 2, 2015 9 a.m. - Noon	<b>Track 19</b>
	Re-Sales & Disclosures
September 2, 2015 1-3 p.m.	<b>Track 20</b>
	Litigation & Construction Defects
September 2, 2015 3-4 p.m.	<b>Final Test</b>  Must pass by 75 percent